

# **WEST WALES REGIONAL PARTNERSHIP BOARD**

15 SEPTEMBER 2016, 10AM

Caer Suite

Mid and West Wales Fire and Rescue Service Headquarters

Lime Grove Avenue

Carmarthen

SA31 1SP

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## **Minutes**

### **Present**

Sue Darnbrook (SD) (Chair), Ceredigion County Council  
Cllr Simon Hancock (SH), Pembrokeshire County Council  
Cllr Jane Tremlett (JT), Carmarthenshire County Council (part)  
Cllr Catherine Hughes (CH), Ceredigion County Council  
Jake Morgan (JM), Carmarthenshire County Council  
Philip Hodgson (PH), Pembrokeshire County Council  
Jill Paterson (JP), Hywel Dda University Health Board  
Sue Leonard (SL), Pembrokeshire Association of Voluntary Services (PAVS)  
Martyn Pengilley (MP), Care Council for Wales  
Martyn Palfreman (MJP), West Wales Care Partnership  
Kim Neyland (KN) (minutes), West Wales Care Partnership

### **Apologies**

Melanie Minty (MM), Care Forum Wales  
James Tyler, User representative  
Alan Thomas, user representative  
Steven Griffiths, carer representative

### **1. Welcome and introductions**

SD welcomed members to the meeting and round table introductions followed.

### **2. Declarations of interest**

There were none.

### 3. Minutes of previous meeting, 16 June 2016

The minutes were noted and agreed, subject to an amendment in the third line of Item 3 (page 2), which should read 'carer' rather than 'career'.

Update on actions:

- Terms of reference: Amendments agreed at the previous meeting had been incorporated.
- Non-Executive HB member: Nomination outstanding and to be confirmed.  
**ACTION: JP**
- Councillor Gareth Jones to be confirmed as Deputy for JT **ACTION: MJP**

Matters arising: Board membership

SL reported that she and MJP had progressed with recruitment of user and carer representatives to the Board, through a formal, public process. The Board was asked to endorse the appointment of James Tyler (supported by Pembrokeshire People First) and Alan Thomas as user representatives and Steven Griffiths as carer representative. This was agreed. MP would write to the new members on behalf of the Board to confirm their appointment, initially for a one year term.

A recruitment process for a national third sector representative had run in tandem with that for users and carers but no suitable applications had been received.

It was agreed that the recruitment process would be re-run for the national third sector representative and to seek the appointment of an additional carer and service user representative to the Board, the latter to be a child or young person. **ACTION: MJP/SL**

### 4. Delivery of Board Priorities

A paper setting out potential priorities was considered. It was agreed that:

- Priorities would need to be clearly framed against a shared strategic vision and within a context of increasing demand, constrained resources and new legislative requirements. A clear direction of travel was needed in which people were supported to take control of their own health and wellbeing, thereby reducing dependency on statutory service provision.
- They would need to reflect shared objectives that all partners signed up to, whilst accommodating some variance at local level and allowing different agencies to focus on particular areas
- They should be delivered over a three year time frame, with clear measures that reflect the aspirations of the Act and outcomes for citizens rather than the requirements of existing performance frameworks
- 'Pace setter' agencies would be identified for each priority area, with those agencies leading work for the region, reporting on progress to the RPB and identifying opportunities for upscaling.

Following discussion, it was agreed that MJP would facilitate further conversations with SD, JM, PH and JP to hone down a smaller number of priorities. Proposals,

including which agency would be pace setter for each priority, would be brought back for consideration by the Board. **ACTION: MJP**

## **5. Intermediate Care Fund Update**

The Board noted the Quarter 1 Report which had been submitted to Welsh Government in June 2016. Arrangements for the allocation of 'post-election' revenue funding, totalling £1.6 million for West Wales, was also noted. It was agreed that the new allocation would be distributed across the three county areas on a population basis and a top slice of 15% applied across each area to release funds to support identified regional priorities. Decisions on deployment of the remaining funding would be taken through recognised local governance structures and would focus on expanding existing priority programmes. It was important that colleagues from the third sector were fully part of the local prioritisation process.

It was agreed that MJP would communicate the above to relevant stakeholders.

**ACTION: MJP**

It was further noted that Welsh Government had confirmed the continuation of ICF for the duration of the current Administration and that the Board needed to demonstrate a clear ownership of the Fund and how it was deployed into the future.

## **6. Population Assessment Update**

Progress in the production of the Population Assessment was noted. The value of the Assessment to the identification of priorities for integration was emphasised. Members recognised the considerable volume of work required for production of the Assessment, although it was noted that undertaking future Assessments would be less onerous as data would be collected and available on a routine basis. MP advised that the Board would be asked to sign off the Assessment in December 2016, allowing time for ratification by partner agencies as required by the Act. The Board was further advised that it had a statutory duty under Section 14A of the Act to produce an Area Plan in response to the Population Assessment, by March 2018.

## **7. Citizen Engagement**

MJP provided background and summarised the findings of the report by Practice Solutions which identified two options for the Board to consider in meeting its obligations for effective engagement with users and carers. These were:

- Option A: Establishing a diverse panel of 8-10 users and carers who would meet periodically in a facilitated setting to consider the work of the Board and inform its priorities
- Option B (recommended): Convening different groups of 8-10 members from a standing panel to feed into different topics relating to the work programme

Members noted the report and expressed the view that it would be preferable to engage with citizens on a generic basis, thus giving a wider perspective from communities on current services and options for the future, including from people who did not currently use services. Such an approach – ideally with a fixed membership group – would also enable the development of an ongoing narrative

over the changing nature of care and support, expectations on individuals etc. A citizens' panel of this type could complement service-based focus groups and provide a richer information base and ideas for transformation. It was agreed that further work should be undertaken on developing a model along these lines, with recommendations coming back to the Board. **ACTION: MJP and SL**

## **8. Internal Reporting on the Regional Partnership Board**

MJP advised that a generic report would shortly be made available setting out the remit of the Board and its statutory responsibilities, for agencies to take as an information item through their internal decision-making processes. **ACTION: MJP**

## **9. Ministerial Meeting 29 September 2016**

MJP advised that Chairs of the seven Regional Partnership Boards across Wales would be meeting with the Minister for Social Services and Public Health on 29 September. It was agreed that specific policy and service issues and concerns would be more appropriately raised at meetings with civil servants. SD would be representing the Board on 29 September and would feed back at the next meeting. **ACTION: SD**

## **10. Local Updates**

Care Council for Wales

- MP advised that a new organisation, Social Care Wales would supersede the Care Council in April 2017. It would have an expanded role in relation to improvement and the SSIA would be integrated into the new organisation. The information hub would be developed to support implementation of legislation. The current role of the Care Council in relation to workforce registration would continue.

Ceredigion County Council

- CH reported that the Council was embarking on an ongoing programme of transformation of services to meet statutory requirements and respond to budget deductions. It would be important to share practice and outcomes across the Region.
- SD highlighted ongoing work on the Cylch Caron project based on an integrated model across primary, community and social care. Mid Wales Housing Association had recently been appointed as Delivery Partner.

Pembrokeshire County Council

- SH reported on ongoing work to integrate services across the statutory and independent sectors was highlighted, including the development of third sector brokers and engagement with GP clusters to improve integration.
- PH reported that the Council was performing well against KPIs but was on an ongoing journey of transformation within a challenging financial environment.

## Pembrokeshire Association of Voluntary Services

- SL highlighted ongoing work in partnership with Pembrokeshire County Council and Hywel Dda University Health Board, funded through ICF and LEADER funding and seeking to build resilience within communities. Examples of local initiatives would be circulated to members for information. **ACTION: SL**

### **11. Any Other Business**

There was none.