

WEST WALES REGIONAL PARTNERSHIP BOARD

16 FEBRUARY 2018, 10.30AM

Caer Suite
West Wales Fire Rescue Service HQ
Lime Grove Avenue,
Carmarthen SA31 1SP

Minutes

Present

Sue Darnbrook (SD) (Chair), Ceredigion County Council
Jake Morgan (JM), Carmarthenshire County Council
Jonathan Griffiths (JG), Pembrokeshire County Council
Jill Paterson (JP), Hywel Dda University Health Board
Sarah Jennings (SJ), Hywel Dda University Health Board
Cllr Jane Tremlett (JT), Carmarthenshire County Council
Cllr Tessa Hodgson (TH), Pembrokeshire County Council
Cllr Catherine Hughes (CH), Ceredigion County Council
Cllr Simon Hancock (SH), Hywel Dda University Health Board
Alan Thomas (AT), User representative
James Tyler (JT), User representative
Karen Chandler (KC), Pembrokeshire People First (Advocate for JT)
Steven Griffiths (SG), Carer representative
Hazel Lloyd-Lubran (HL), Ceredigion Association of Voluntary Organisations (CAVO)

Also in attendance

Anna Bird (AB), Hywel Dda University Health Board
Sue Leonard (SL), Pembrokeshire Association of Voluntary Services (PAVS)
Kim Neyland (KN), (Minutes), West Wales Care Partnership
Martyn Palfreman (MP), West Wales Care Partnership
Jessica Rees (JR), West Wales Care Partnership
Lisa Davies (LD), Hywel Dda University Health Board (for Item 10)
Meinir Jones, Hywel Dda University Health Board (for Item 10)

Apologies

Melanie Minty (MM), Care Forum Wales
Cathryn Thomas (CT), Social Care Wales

1. Welcome and introductions

SD welcomed attendees to the meeting and round-table introductions followed.

2. Apologies

These were noted.

3. Minutes of previous meeting held on 27 October 2017

The minutes were approved.

Matters Arising:

Item 4 – Board Membership

MP advised that a process to fill the vacancy on the Board left following Tracey Price's resignation would begin shortly. **ACTION: MP**

Item 6 – Review of Regional Governance

MP advised that work on an overarching integration agreement which would include revised regional governance arrangements, as reported to the Board at its previous meeting, was progressing. However, in view of the statutory deadline of April 2018 for implementation, priority had been given over the past few months to the pooled fund arrangements for care homes.

In response to a question from TH, MP confirmed that this meant that the care homes agreement would be in place prior to formal adoption of the new governance arrangements. In the interim, Directors of Social Services and the Health Board's Executive Directors of Primary Care, Community and Long Term Care and Partnerships and Corporate Services would oversee the pooled fund and report regularly to the RPB. These arrangements would see individual Directors retaining their delegated powers and all decisions in relation to the pooled fund would be unanimous.

It was agreed that the overarching integration agreement and revised governance arrangements would be considered by the RPB at its April meeting. **ACTION: MP**

JP noted the work undertaken by the Regional Collaboration Unit and colleagues across the statutory partner agencies in respect of the care homes agreement and asked that the Board's thanks be formally noted.

4. Items to note following cancellation of RPB meeting on 8 December 2017 (papers circulated previously for the 8 December meeting)

Integrated Care Fund: Quarter 2 Summary

Noted.

Care At Home Strategy

Noted. It was agreed that update reports would be received by the Board.

Carers: Transitional Plan 2017-18 update, Investors in Carers Annual Report 2016-17, Carers' Annual Report 2016-17

Noted.

5. Integrated Care Fund: Quarter 3 Summary

KN spoke briefly to the overview report and advised members that delivery of the 2017-18 revenue programme was broadly on target. Concerns were raised regarding the current reported spend on capital projects, which was typically significantly below end of year projections and, to a lesser extent, reported revenue spend. It was also noted that financial updates for quarter 3 had not been provided in all cases.

KN advised that assurance had been given that arrangements were in place to ensure full spend against the Capital allocation. It was noted that financial reporting in relation to Capital and revenue was often delayed, leading in some cases to a misrepresentation of the true status of projects. In response to this, it was agreed that members should give a clear message to staff regarding the importance of providing full and accurate updates on spend and activity, within deadlines set by the Regional Collaboration Unit.

TH asked whether information was available on outcomes from the programme and individual projects. KN advised that work was nearing completion on a regional outcomes framework which would enable improved reporting against outcomes from 2018-19. It was agreed that this was a vital step in order to identify and mainstream effective practice.

The ongoing work of the regional ICF forum was noted and the RPB was advised of plans to regionally scrutinise and 'moderate' local proposals in mid March prior to sign off of the 2018-19 programme. The aim here was to achieve greater synergy across programmes, ensure a fair spread of projects across the different population groups identified for the ICF and embed evidenced effective practice. This was welcomed.

Members further noted the announcement of additional Capital funding from 2018-19, priorities for which would be regional, accommodation-based solutions developed in partnership with housing departments and Registered Social Landlords (RSLs). It was agreed that opportunities needed to be taken for Capital funding to be allocated to longer-term, larger scale programmes than in previous years, therefore optimising the impact of available funding.

HL raised the continued problems faced by partners as a result of funding levels not being confirmed by Welsh Government until after the start of each financial year, making finalisation of the programme difficult and adversely affecting progress on the ground. MP advised that a firm indication had been provided that funding would

continue at current levels until the end of the Assembly's current term. It was acknowledged, however, that this did not give concrete assurance and that pressure should continue to be applied to get earlier confirmation of funding levels for the forthcoming year. **ACTION: MP**

6. Carers' Draft Delivery Plan

SJ briefly introduced the interim plan and explained that members' views were being sought prior to further development of the plan by a range of stakeholders in advance of its submission in final form to the RPB in April.

The Plan was welcomed and it was agreed in principle that ICF funding should be made available to provide ongoing programme capacity to support delivery.

ACTION: SJ/ MP

7. Third sector contribution to care and support in West Wales

SL provided an overview of the two interim reports prepared by the 3 CVCs in the region which looked respectively at (1) third sector capacity and factors affecting the sustainability and viability of the sector and (2) the contribution of the sector to prevention.

It was noted that sustainability of individual organisations was adversely affected by short-term funding, multiple and often conflicting grant regimes and the complexity associated with establishing effective governance and taking forward business development. It was suggested that a multi-agency action plan should be developed as a next step to address these issues and ensure effective collaborative working to support the contribution of the sector to prevention and other aspects of care and support. This work would need to complement the evaluation of preventative services recently commissioned on behalf of the Partnership from Practice Solutions Ltd., outcomes from which would be reported to the RPB in April. **ACTION: TBC (via Integrated commissioning and prevention workstream)**

The proposed establishment of a regional strategic provider or innovations forum and the further integration of commissioning across statutory partners were seen as potential enablers to improved engagement with the third sector in the planning and delivery of care and support.

8. Regional provider and citizen panel arrangements

MP provided a brief overview of work being undertaken for the Partnership to develop detailed proposals in relation to each of these areas. The work was being led on a part-time basis by a Commissioning Manager from Pembrokeshire County Council and would produce detailed options for consideration by the RPB in April. Both arrangements would be founded on social value principles and would seek to meet statutory requirements within Part 2 of the Act in relation to this.

Progress was noted and welcomed. There was some discussion around the need for citizen engagement to include 'hard to reach' groups. It was felt that the notion of a physical panel might need revisiting and that innovative approaches embracing social media would perhaps be more effective. Opportunities for using existing

arrangements such as HDUHB's Stakeholder Reference Group should also be looked into in order to get views and opinions in relation to care and support.

The need to engage the user and carer representatives sitting on the RPB in this exercise was emphasised.

MP agreed to feed these points back to the Officer leading the work. **ACTION: MP**

9. West Wales Area Plan

MP gave a presentation setting out the statutory requirements in relation to the production of Area Plans, the approach taken in West Wales (based on earlier recommendations from the RPB) and the structure and contents of the Plan. These were noted.

The 'high level' approach taken in producing the Plan was considered appropriate in the light of the rapidly changing landscape which included an anticipated national implementation plan in response to the recent Parliamentary review of Health and Care and the outcomes of the current Transforming Clinical Services programme being taken forward by HDUHB. This approach would enable the detail of implementation to be adjusted whilst retaining the high level objectives set out within the Plan. The need to ensure alignment with national, regional and local plans was seen as vital.

Following discussion the revised draft of the Plan was formally agreed. It was further agreed that:

- The Welsh language would be adopted as an additional RPB priority, and supporting action taken forward as stipulated within the Plan
- In view of the rapidly-changing environment and inter-dependency with a wide range of implementation plans, timescales against individual objectives should be kept broad and categorised as 'short' or 'medium' term
- Regular refreshing of the Plan would be necessary to accommodate the challenges and issues noted above

MP confirmed that the Plan would now be reported to the statutory partners for endorsement during March. **ACTION: MP**

10. Transforming Clinical Services Update

SJ, LD and MJ provided a brief update on progress on the progress of the programme, following the initial presentation to the RPB in October. The programme had now progressed from Discovery and Design phase, the latter having commenced in January and involving comprehensive engagement with a range of stakeholders to develop and score options for future configuration. Patient/ user needs and experience was intentionally the focus of discussions, and a fictional family 'Teulu Jones', with individual members having specific care needs, had been developed to facilitate this.

There were currently 6 options and these would be worked upon further and probably reduced to 2 or 3 options prior to formal public consultation starting in April. The genuine ambition of HDUHB was for solutions to be co-produced.

Appropriate engagement of local authority Members was seen as paramount. SJ confirmed that she had approached the Leaders of the 3 County Councils to discuss the best way of ensuring this during the consultation process. Engagement of senior officers was planned at the same time.

AT stressed the need for people (as opposed to professionals) to be fully engaged and was assured that this was the HB's intention.

11. Regional Priorities update

Members were asked to note the contents of the update reports and to contact MP with any specific queries or for further information. **ACTION: All**

12. Next meeting

Noted as **17 April 2018, 2pm, Halliwell Centre, University of Wales Trinity Saint St David.**

13. Any Other Business

Parliamentary Review

As noted under Item 9, the final report from the review had been published in January. MP agreed to circulate a summary briefing produced by the Regional Collaboration Unit with the minutes. An update, to include information on the national implementation plan, would be brought to the RPB in April. **ACTION: MP**

Regional event, 24 May 2018, Parc Y Scarlets Llanelli

MP advised that this event would combine showcasing of current integration/ collaboration across the region with a forward look based on the objectives within the Area Plan. Members were asked to 'save the date'. Further information would be provided shortly. **ACTION: All to note**